

DINNER CARD SYSTEM – Information to Students & Parents

BASIC INFORMATION:

NO CASH IS TAKEN AT TILLS - ONLY CARDS

ACCOUNTS CAN BE CREDITED IN SEVERAL WAYS:

1 THROUGH CASH REVALUERS

i) SWIPE CARD

ii) INSERT COINS, 10p, 20p, 50p, £1, £2 COINS.

NB: NO NOTES ACCEPTED, SO DO NOT BRING THEM.

iii) PRESS RED BUTTON TO ENTER

YOU CAN CHECK YOUR BALANCE AT ANY TIME WHEN PASSING A REVALUER: SWIPE YOUR CARD - NAME AND ACCOUNT BALANCE WILL SHOW IN WINDOW, PRESS RED BUTTON TO FINISH.

NB: REVAULERS ARE EMPTIED OF CASH DAILY

2 BY CHEQUE

FOR SECURITY & PEACE OF MIND, **WE STRONGLY RECOMMEND PAYMENT BY THIS METHOD.**

CHEQUES MADE PAYABLE TO: **'NOTTINGHAMSHIRE COUNTY COUNCIL'**

FOR A LUNCHTIME CREDIT: YOU MUST POST A CHEQUE IN THE COLLECTION BOX **BY 10AM**. CHEQUES MUST BE IN A SEALED ENVELOPE. WRITE NAME AND CLASS ON REVERSE OF THE CHEQUE.

3 FREE MEAL ENTITLEMENT

MEAL ALLOWANCES WILL BE AUTOMATICALLY CREDITED TO AN ACCOUNT. (IF YOU SWIPE YOUR CARD BEFORE 1.10pm, THE AMOUNT OF THE ALLOWANCE WILL BE SHOWN ON YOUR ACCOUNT)

FORGOTTEN, LOST OR DAMAGED CARDS

FORGOTTEN, LOST OR DAMAGED CARDS TO BE REPORTED TO THE KITCHEN STAFF BY MORNING BREAK (**DO NOT LEAVE UNTIL THE LUNCH BREAK!**).

A CHARGE WILL BE MADE FOR LOST OR DELIBERATELY DAMAGED CARDS. **NB: REPLACEMENT CARDS COST £2 – SO DON'T LOSE THEM!**