



Dear Parent/Carer,

11th March 2025

I am delighted to learn that the local authority and the governors can offer your child a place at our wonderful school. I would like to take this opportunity to formally welcome you to The Kimberley School. Your child is joining one of the highest-performing schools in Nottinghamshire and I am sure that they will thrive academically and socially in their time with us.

You will also be aware that we are a founding member of the East Midlands Education Trust. This means that your child will benefit from the superb provision at Kimberley as well as the very best expertise that the other schools have to offer.

Please note you are required to confirm acceptance of this offer of a place to the Local Authority **within 14 days** of being notified. Failure to confirm your place by the given date may result in the place being withdrawn and offered to another child.

Welcome Booklets

Around the Easter break, we will publish two information booklets on our website, which will give you and your child important information about transferring to The Kimberley School in September. You will be able to find the booklets via this link <https://www.kimberleyschool.co.uk/year6transition> to our website and we will contact you when the booklets for 2025 are complete and available. If you or your child would like to find out more about Kimberley School, then please do visit our website. I would also encourage you to look at the school website, particularly the curriculum information pages and daily [student notices](#), which really do give you an insight into what life is like at our great school.

Contact Details and Important Information

As you can appreciate as a school we require important information from you, so that we know the best method of contact to use to contact you. As we start to plan for September we will also need to know if your child has any needs that we should be aware of.


In order to collect this information, we will contact you through the email address that you shared with the Local Authority when you made the application for a school place.

If you have a more up-to-date email address or additional email addresses that you would like us to use, then please let us know this by emailing our data team as soon as possible at data@kimberleyschool.co.uk and tell us your child's name and their current primary school. We will not share this information with anyone else.

We are moving towards paperless communication with all parents and carers and we will use your email address to keep you up to date with important information throughout the transition process. Please do check for emails from the school in the coming months.

Free School Meals

It is recommended that if your child is currently entitled to free school meals and already attends a primary school in the Nottinghamshire Local Authority that you check that this will continue as they transition to us by telephoning 0300 500 8080. Some will automatically transfer at the point of moving into secondary



phase and others may come to an end at the end of primary education so please check whether you need to reapply. If your child attends a primary school outside of the Nottinghamshire Local Authority (e.g. Derbyshire, Nottingham City etc) then you will need to apply via [this link](#) to check their eligibility can continue. Please do this as soon as possible to ensure that your child can continue to receive free school meals, if eligible, once they join The Kimberley School.

Transition Events

Your child will attend Induction Days at The Kimberley School on Thursday 10th July 2025 and Friday 11th July 2025 from 8:50 am to 2:50 pm. Students should meet in the Hall at the front of the school at the start of each day. We will contact you with full details nearer the time.

These induction days will give the Year 6 children an opportunity to meet other students, have a taste of some of the lessons they will experience in September and try out the Year 7 Diner. They will also be able to ask questions and express any concerns they have about transferring to The Kimberley School in September. Students should wear their primary school uniform on both induction days and bring their pencil case with them. We will contact you nearer the time about arrangements for lunch. Students who receive free school meals will have a free meal provided for them and it will be explained how to get this on the first induction day.

A small number of Year 6 students may benefit from additional transition activities during the summer term. This may be the case if your child has a special educational need, disability or is highly anxious about the move to secondary school. If this is the case, then your child's primary school will alert us to this and we will then work with you and the school to put this in place.

Induction Evening

The Induction Evening for parents/carers is on Thursday 10th July 2025 and starts at 6:00 pm; *this is for parents and carers only*. This is an opportunity for you to meet your child's Year Performance Leader, as well as other key school staff. If you already have children with us, it is still worth attending as every year we issue new guidance and information.

Uniform Sales Days

We will be holding two uniform sales in school specifically for new students starting in September, where you will be able to purchase the full range of school uniform. The first of these will be held on Friday 11th July 2025 from 3.15 – 6.00 pm – this will be by appointment only. The second date will be Monday 14th July 2025 3.15 – 6.00 pm. – again by appointment only. We will write to you again nearer the time regarding these uniform sales and provide you with the link to make an appointment with the uniform supplier. In the meantime, you can access full information about the school uniform on our [website](#)

Please note: All students wear a tie which has House colours incorporated into the design. We will write to you in June with the House that your child has been placed in. Until then, please do not purchase a tie for your child.

Tutor Groups

During the coming months, we will work to allocate your child to a tutor group. Our experience tells us that this can be one of the most problematic aspects of the transition and I would like to take this opportunity to outline how we will do this.



The
**Kimberley
School**

We Respect. We are Proud. We Succeed.

The Kimberley School
Newdigate Street, Kimberley,
Nottingham. NG16 2NJ

Head Teacher: Andy Park
Deputy Head Teacher: Danny Knapczyk
Deputy Head Teacher: Jonathan Saunders

The tutor group is the group in which the students register and are taught some of their lessons. In many lessons, the students are mixed with others from across the year group – for instance in core subjects where students are grouped by ability, and in practical lessons where group sizes are smaller for health and safety reasons.

Our priority is to place students into tutor groups where they will work best. It is important to note that this may not necessarily be with all of their friends. Indeed, experience shows us that children integrate more efficiently into school if they are mixed up a little and make new friends. We have a common approach to information sharing with our family of primary schools, one element of this is the teacher's professional opinion on who works well together and who, in their opinion, should be kept apart if at all possible.

It is our experience that this information on working relationships is most useful if it comes from the schools who have worked with the children in Key Stages 1 and 2 and so we do not directly consult parents or pupils on this. If you feel that there is any sensitive information for us to be made aware of, then please contact your primary school who will share this with us as they feel appropriate.

I hope you find this information helpful but if you have any further questions, please do not hesitate to contact us. We are looking forward to working with you in the coming years.

Yours faithfully,

Andy Park
Head Teacher
The Kimberley School