Behaviour Policy

Behaviour Policy Statement

All students should be able to attend school feeling safe, enjoying learning and making good progress. This can only happen if behaviour management is successful. The three key elements that underpin our aims are:

1) Encourage all of our students to demonstrate The Kimberley Way;

2) The development of good relationships between staff and students;

3) The effective, fair and consistent use of sanctions and rewards across the school.

Introduction

This document sets out the arrangements for the methods used to reward and sanction student behaviour at The Kimberley School. It sets out the expectations for students and staff and details the procedures and practices

Related Policies, Statements of Practice and procedures

- DfE Guidance "Behaviour in Schools: Advice for Headteachers and senior staff", September 2022
- EMET Physical Intervention Policy
- Kimberley School Anti-Bullying Policy
- DfE "Searching, screening and confiscation at school", July 2022
- EMET Safeguarding and Child Protection Policy
- EMET SEND Policy

Approved by the Governing Body July 2025
Date of Next Review – July 2030

Our aim:

Here at The Kimberley School, we believe it is the right of every student to feel safe in school and be able to succeed and that nobody has the right to interfere with the learning of others. We also believe that students learn best when they know what behaviour is expected of them.

The Student Council created The Kimberley Way which sets out the role that we expect all students to play in creating an atmosphere where everyone can demonstrate respect, be proud and succeed.



We respect...	We are proud of...	We succeed by...
ourselves	our achievements	working hard
each other	our ambitions	being ambitious
the staff	our behaviour	being kind
the school	our appearance	attending on time
our local community	our differences	doing our best every day

Teachers and leaders are responsible for establishing clear classroom procedures and ensuring that school rules are uniformly applied in line with the behavior policy. Students are responsible for following the behavior policy and taking responsibility where they have received sanctions.

In instances where students' behaviour remains a concern, we will work with parents, the students and teachers to address the situation and work collaboratively to resolve issues and prevent repeated behavioural issues.

Where students have a special educational need or display social emotional behavioural difficulties, reasonable adjustments may be made to the behaviour policy in order to support the student to be able to succeed.

Sanctions and rewards

We recognise that an effective behaviour policy makes use of rewards to motivate and celebrate students' success, as well as sanctions in order to address where students behaviour may not be in line with our policy.

Rewards

We want to ensure that we recognise students' efforts and achievements. Through the use of a variety of rewards we create a positive culture where our students will be motivated to give their best and contribute to the life of the school and wider community. Rewards and recognition of students' accomplishments can be offered in many ways, including:

- The Kimberley Way Tokens
- Impact points
- Weekly yearly rewards and celebrations in tutor time
- Termly top 100 Assemblies
- Post cards or letters of achievement sent home
- Awards of trophies for success in inter-form and other competitive sports events
- Subject awards
- Attendance awards
- Celebrations Trips and Events

Sanctions

Where there are incidents of poor behaviour it is important that sanctions are applied consistently and fairly by all staff across the school. Although there will always be an element of professional judgement all staff should endeavor to apply sanctions consistently in line with the details set out in Appendices 1, 2 & 3.

Appendix 1. This tells students what will happen in certain instances around the school. However, it is impossible to define in advance in all circumstances and so professional judgement should always be used.
Appendix 2. This sets out the consequence system and the sanctions that will be used
Appendix 3. This outlines the Behaviour Points utilised by staff, along with the linked sanction and the guidance for when points are to be issued.

All incidents of poor behaviour and sanctions should be recorded on the School's Information Management System (SIMs). This is then used by middle leaders, tutors and the student support team to identify and address any patterns of poor behaviour outside of lessons or across a number of lessons.

Reports

If we believe a child is struggling in effort, progress or behaviour we may decide to put the student onto a monitoring report. The report is a mechanism that enables us to monitor behaviour against agreed targets. This in turn will allow the school to put appropriate support in place to improve the academic development of the student. Parents are asked to support school by signing the report and reinforcing the school's expectations.

Malicious allegations against school staff

The school will follow the guidance in Keeping Children Safe in Education on dealing with unsubstantiated, unfounded, false or malicious allegations" against staff. Where students are found to have made malicious allegations they are likely to have breached school behaviour policies. The school will therefore consider whether to apply appropriate sanctions, which could include a temporary or permanent exclusion (as well as referral to the police if there are grounds for believing a criminal offence may have been committed).

The Consequence System

Teachers will follow the consequence system to support their own behaviour management strategies. At each stage of the consequence system students are given the opportunity and choice to modify their own behaviour. The full details are set out in Appendix 2.

Poor behaviour outside lessons

If an incident occurs outside of lessons, then the member of staff involved should attempt to resolve the situation and record it on SIMs.

Detentions

A detention is a commonly used sanction, often used as a deterrent to future misbehavior. It is a short period where the pupil is required to remain under supervision of school staff when their peers have been allowed to go home or to break

At Kimberley detentions (including detentions out of school hours) will be used as a sanction. The DfE guidance "Behaviour in Schools: Advice for Headteachers and senior staff" sets out that: A detention outside normal school hours will be lawful if it meets the following conditions:

- the pupil is under 18 (unless the detention is during lunch break);
- the behaviour policy has communicated to pupils and parents that detentions outside school sessions may be used; and
- the detention is held at any of the following times:
  a) any school day where the pupil does not have permission to be absent;
  b) weekends during term - except a weekend during, preceding or following the half term break; or
  c) non-teaching days – usually referred to as 'training days', 'INSET days' or 'non-contact days', except if it falls on a public holiday, on a day which precedes the first day of term, during the half-term break, or after the last school day of the term.

At Kimberley all teaching staff and pastoral teams can issue detentions in line with this policy. Parents and carers should note that:

- Detentions are not optional
- Parental consent is not required for detentions that are set in line with this policy
- If a child is in a lunchtime detention, staff will allow reasonable time for the pupil to eat, drink and use the toilet

Lesson Exclusions

Lesson exclusions are initiated when a student is issued a C3 in an individual lesson. This will remove the student from a potentially disruptive environment in an attempt to ensure they amend their conduct. Lesson exclusions are not optional and refusal to attend/serve the lesson exclusion will result in an escalated sanction.

Lesson exclusions should only be used as a last resort within a lesson where a student has refused to follow all reasonable instruction and is preventing the teacher from teaching and the rest of the class from learning. At this point whole class learning cannot proceed.

Each faculty should have a lesson exclusion rota that sets out which classes students should be sent to for every period of the school week.

If a student is repeatedly lesson excluded from the same teacher's lesson then the teacher should seek support from their SPL, who may involve the student support team, YPL or tutor as appropriate. Lesson exclusions should not continue indefinitely.

If arrangements are made within the subject team for a student to be lesson excluded in the next lesson, then the teacher or SPL should see the student in advance of the lesson and inform them of this a well as ensuring home is informed.

Pre-Suspension

Pre-suspension is the last step school can take before a fixed term suspension. Depending of the severity of the incident this will take place in school or at one of our partner schools on an External Isolation. It is a serious sanction and should only be used when:

- a subject team has exhausted all possible strategies to improve behaviour of the student;
- the actions of the student were serious enough to escalate the sanctions immediately to pre- exclusion;
- a student acts in clear defiance of school rules- i.e. refusing to go to a lesson exclusion, refusing to follow instructions, refusing to following the uniform policy etc.

Managed moves or off-site direction

A managed move is used to initiate a process which leads to the transfer of a pupil to another mainstream school permanently. If a temporary move needs to occur to improve a pupil's behaviour, then off-site direction (as described in paragraphs 33 to 42 of the Suspension and Permanent Exclusion guidance) may be used. Managed moves should only occur when it is in the pupil's best interests.

Suspension and permanent exclusion

All pupils are entitled to an education where they are protected from disruption and can learn in a calm, safe and supportive environment. The school will use suspension and permanent exclusion in response to serious incidents or in response to persistent poor behaviour which has not improved following in-school sanctions and interventions. When applying these sanctions the school will use the DfE guidance "Suspension and permanent exclusion from maintained schools, academies and pupil referral units in England, including pupil movement" published in September 2022

Incidents outside of school

Conduct outside the school premises, including online conduct, that schools might sanction pupils for include misbehaviour:

- when taking part in any school-organised or school-related activity;
- when travelling to or from school;
- when wearing school uniform;
- when in some other way identifiable as a pupil at the school;
- that could have repercussions for the orderly running of the school;
- that poses a threat to another pupil; or
- that could adversely affect the reputation of the school

Use of the School Site Outside School Hours

The School site is intended for the use of students during the normal school day and for authorised activities outside of these hours.

At the end of the school day, after students have left the site, **students are not permitted to remain on, enter, or congregate within the School grounds** (including all buildings, grounds, pitches, the Sports Centre, and the rear car park) unless they are attending a recognised and supervised activity organised or approved by the School or a partner organisation. Examples include, but are not limited to:

- Centralised Detentions
- Extra-Curricular Activity (including Session 6)
- School sports training and fixtures
- TGS sessions

- External Football training with an authorised coach/club
- Youth Centre activities
- Other authorised clubs, interventions, or organised events

Students attending such activities must proceed directly to and from the relevant venue and remain under the supervision of the responsible staff member or organiser.

The School Sports Centre operates as a public facility both during and outside of school hours and is available for use by paying customers and approved hirers. Members of the public are entitled to access and enjoy these facilities free from disruption, intimidation, nuisance, or anti-social behaviour. Similarly, School staff, including Site and Sports Centre personnel, have the right to carry out their duties in a safe environment and without experiencing abuse, harassment, threatening behaviour, or intimidation.

Any student who is present on the School site without authorisation after the school day, or who engages in anti-social, disruptive, abusive, or inappropriate behaviour on School premises outside normal school hours, will be subject to the School's Behaviour Policy and may receive one or more of the following sanctions:

- First Warning Letter sent to parents
- Second and Final Warning letter sent to parents
- Ban from attending the site (outside of school normal hours, if a students at the school)
- Where relevant this will include a ban from TGS gyms, Football Clubs, Youth Centre and other authorised clubs and events
- Any abuse directed towards a member of staff will also lead to a higher level sanction

The School reserves the right to take any action deemed necessary to protect its staff, students, visitors, facilities, and reputation, including restricting access to site facilities, involving parents/carers, and, where appropriate, referring matters to external agencies or the police.

High level sanctions

- Failure to complete a successful lesson exclusion will result in a C4
- Refusing to hand over a mobile phone could result in being placed in pre-suspension
- Smoking and 'vaping' on school site could result in a 1 day suspension
- Poor behaviour in pre-suspension could result in a fixed term exclusion or extended pre-suspension
- The following are strictly forbidden on the school site – bringing any of these onto the school site or being in possession of them could result in a fixed term or permanent exclusion:
    - Illegal drugs or alcohol
    - Cigarettes, vapour e-cigarettes, legal-highs, snus unknown substances
    - Matches, lighters or fireworks
    - Anything that could be used as a weapon
- As well as the school site, it should be made clear that the prohibited items are also not allowed at any events linked to the school e.g. school fixture, day trip, cultural exchange trip, residential or oversees visits, such as the ski trip etc.

- When there is reasonable doubt that a student may be in possession of a prohibited item, then the school will follow the guidance from the DfE (Search and Screening) and conduct a search for the item; this may include the use of a metal detector if deemed necessary.

Tiered Approach to Persistent Breaches of the Behaviour Policy

Students who persistently breach the school's behavior policy will follow the tiered approach set out in Appendix 4.

Specific behaviour issues:

Child –on-child sexual violence and sexual harassment:

Sexual violence and sexual harassment are never acceptable and will not be tolerated at The Kimberley School. Following any report of child-on-child sexual violence or sexual harassment offline or online, schools should follow the general safeguarding principles set out in part 5 of Keeping Children Safe in Education. The designated safeguarding lead (or deputy) is the most appropriate person to advise on the school's initial response. Each incident should be considered on a case-by-case basis.

Behaviour incidents online:

Students at the Kimberley School are expected to follow the same standards of behaviour online as they are offline. Inappropriate online behaviour including bullying, the use of inappropriate language, the soliciting and sharing of nude or semi-nude images and videos and sexual harassment should be addressed in accordance with the same principles as offline behaviour.

When an incident involves nude or semi-nude images and/or videos, the incident should be referred to the designated safeguarding lead (or deputy)

Mobile Phones:

Allowing access to mobiles in school introduces complexity and risks, including distraction, disruption, bullying and abuse, and can be a detriment to learning.

Under Section 36 of the Children's Wellbeing and Schools Act 2026, state-funded schools in England are legally required by the government to enforce a phone-free environment throughout the school day. The scope of the ban means pupils are barred from accessing or using mobile phones and smart technology whilst on school site.

Students are not allowed to use mobile phones on the school site. This includes before and after school. If a member of staff sees, or hears, a student with a mobile phone they will be **issued with a 1-hour centralised detention, to be served the next day**. The mobile phone (or electronic device, including head phones, smart watches, meta glasses etc) will be **confiscated and parent/carer will need to collect the device from the Main Reception (it will not be returned to the student)**.

As outlined in the Mobile Phone Policy *"Students found abusing the use of a phone, for example making inappropriate calls or videoing/recording others, will be sanctioned and banned from bringing a mobile phone into school"*.

Further guidance, including the justification behind the decision around phones, can be found in the full Mobile Phone Policy.

Bullying:

Bullying is not tolerated at the Kimberley School. Our approach to tackling Bullying is set out in the Anti-Bullying Policy which is published on the school website.

Any behaviour that exploits, targets, or endangers a student because of a medical allergy, including teasing, intimidation, threatening exposure to an allergen, or deliberately exposing a student to an allergen, will be classified as Allergy Bullying. Such behaviour will be treated as a serious Health and Safety concern and may constitute physical assault, rather than being regarded as a minor behavioural incident.

Appendix 1 - what happens if…

Behaviour	Sanction
I'm not very well-organised	
I don't get to school on time	You will have to enter through the late gate (single gate near the leisure centre) and your lateness will be recorded. If you receive three or more lates within any rolling week, you will be placed in centralised detention by your YPL
I don't get to lesson on time	You will be given a late mark by your teacher. This will be monitored by your YPL and if there are two or more incidents of lateness to lesson, you will be placed in centralised detention by your YPL
I don't bring the correct equipment to lesson	Your SMART Card will be signed and an appropriate sanction will be issued by the department.
I don't do my homework	This will be addressed by the individual department.
I behave poorly in lessons	
I disrupt the lesson	You will be given a C1 by your teacher; a warning that your behaviour is unacceptable and your name will be written on the board
I continue to disrupt the lesson	You will be given a C2 by your teacher; a second and formal warning and your name will be written on the board. You may be asked to move seat, or leave the classroom for a short period of time so your teacher can talk to you outside.
I choose not to modify my behaviour despite the C1 and C2 warnings given to me	You will be given a C3 by your teacher; you will be placed on lesson exclusion and you will be placed in a 30-minute centralised detention after school the next day and this will be communicated home.
I misbehave or don't comply during my C3 lesson exclusion	You will be given a C4; an hour centralised detention after school the next day and this will be communicated home.
I don't attend my centralised detention	Your lack of attendance will be monitored and home will be contacted. The Pastoral Team will then address the situation by escalating the sanction to be served. Remember, detentions are not optional.
I misbehave in detention	You will be given a warning. If you do not modify your behaviour, you will be asked to leave the detention and your sanction will be escalated to the next level by your Year Performance Leader
I behave poorly around the school	
I am rude to midday supervisors, do not follow their instructions or behave poorly during break or lunch	You will be issued with a blue slip and your Year Performance Leader will address your behaviour with you which may include an appropriate sanction such as centralised detention
I am seen using my mobile phone	The use of mobile phones is prohibited from 8:50am until 3:05pm. If you are seen with your phone out within these hours, you will receive a 30 minute detention the next night and your phone will be confiscated. If it is confiscated for a third time in a half-term, a parent or carer will be asked to pick this up from school.

I don't follow the high uniform standards	
I wear piercings, too much makeup or nails which do not look short and natural	Your SMART card will be signed. The only piercings allowed are a single ear piercing in each ear. You will be asked to remove anything additional to this immediately as well as excessive makeup or nails which do not look short and natural. If you receive three ticks, you will receive a detention from your YPL.
I wear a hoodie, hat or headgear	Your SMART card will be signed. These items will be confiscated and kept in Student Support. If they are confiscated for a third time in a half-term, a parent or carer will be asked to pick this up from school.
I wear the wrong skirt/shoes/trousers or don't have my blazer	Your SMART card will be signed and you will be asked to resolve the issue. Once you receive three ticks, you will receive a detention from your YPL. If there are genuine issues around uniform, parents can contact the Pastoral Teams directly to address and resolve.
I wear my shirt untucked	Your SMART card will be signed and you will be asked to tuck it back in. Once you receive three ticks, you will receive a detention from your YPL.
Serious poor behavior	
I use inappropriate language or physically abuse a student or member of staff	A proportionally appropriate sanction that could include: • a pre-suspension • external isolation • a suspension • reporting you to the police • direction to Alternative Provision • a permanent exclusion
I am deliberately defiant and refuse to follow instructions or I make others feel unsafe through reckless or dangerous behaviour	
I make racist/homophobic/discriminatory remarks to a student or a member of staff	
I am involved in a fight with another student	
I bring or take illegal, unknown or banned substances or dangerous items into school	

Appendix 2: The Consequence System

The following is an outline of the expected staging in dealing with continuing inappropriate behaviour in a lesson.

	What does it mean?	Offence	Strategy	What do I need to then do?
C1	A quick-fire first warning	LLD, refusal to work, defiance,	• Name on the board under C1	Nothing – this does not need logging
C2	Second warning - taking action	Continued LLD disruption despite first warning	• Name on the board under C2 • Time out for reflection (if deemed necessary) • Seat move if appropriate / possible	Nothing – this does not need logging Class teachers are able to log 'C2 Repeater' points for persistent disruption (C2 level) over a series of lessons.
C3	Escalation and sanction	No modification of behaviour despite both warnings	• Name on the board under C3 • Lesson exclusion (On-call if support required getting student to lesson exclusion)	Log C3 on SIMS which generates a 30-minute after school detention the next day (Must be recorded by 3:30pm)
C4	Continued issues	Students continues to cause disruptions, or fails to complete work etc.	• Teacher receiving student on lesson exclusion must communicate to class teacher if they did not comply	Class teacher to log C4 on SIMS which generates a 1-hour after school detention the next day

When a student accrues a high number of C3's within one subject area, the Subject Performance Leader will work with you to address this.

When a student accrues a high number of C3's across the curriculum, the Assistant Head Teacher – behaviour may work with the Year Performance Leader to lead on a response. Subject responses to poor behaviour will still need to continue.

Appendix 3: The Tiered Approach to Persistent Breaches of the Behaviour Policy

The Kimberley School

Tiered Approach to Persistent Breaches of the Behaviour Policy

A student is placed on a 'Tier' when deemed necessary, by the Pastoral Team/AHT/DHT Pastoral, and progress is included in discussion in the YPL/SLT Line Management Meetings.
Students can be placed on a 'Tier' or escalated up a 'Tier' at the Pastoral Teams discretion.
Systems are used to monitor and sanction breaches of the behaviour policy e.g. SIMS Behaviour Points.
Student Support and Intervention Audits should be updated and utilised to support 'next steps'.

Tier	Initiatied By:	Communication	Report	Formal Review	Additional Action
1	**YPL**	YPL Phone Call	3 Week Tutor Report (Green)	YPL Student Meeting Communication Home	Timetable Hot Spot YPL to discuss with class teachers
2	**YPL**	YPL Parental Meeting	3 Week AYPL Report (Yellow) *OR* 3 Week YPL Report (Orange)	YPL Parental Meeting	RAG Rated Timetable Behaviour Support document shared with teachers
3	**SLT**	YPL/AHT Parental Meeting	3 Week SLT Report (Red)	SLT Student Meeting Communication Home	Personalised Support Plan (PSP) Initiated including Introduction of 'Behaviour Contract*'. Options Considered e.g. Alternative Provision
4	**SLT**	AHT/DHT Parental Meeting	3 Week SLT Report (Reporting to DHT / Head of School) (Red)	SLT Parental Meeting	Behaviour Support Document / PSP Reviewed Options Considered e.g. Alternative Provision
5	**SLT**	HT/DHT Parental Meeting	3 Week Head of School Report (Red)	SLT Parental Meeting	Manage Move / Alternative Provision Options Considered
6	**SLT**	SLT	- Alternative Provision - Managed Move - Permanent Exclusion	**The Behaviour Contract is a set of basic expectations which would receive an escalated sanction, due to the repetitive nature of the incidents and the perceived lack of effectiveness/improvement from the original measures*	

The idea behind each Tier is that once sanctions and support have been put in place at Tier 1 the student would trigger a Tier 2 after a further set of incidents, which enables the student to have a fresh start.
Each time a student is escalated on a 'Tier' this will be logged on SIMS with the appropriate Behaviour Point and will be tracked on a seperate log by the 'AHT/DHT Pastoral'.
Reports should be reviewed Weekly by the Pastoral Team - Reports collected and collated.

Appendix 4: SIMS Behaviour Points

Classroom Behaviour

Behaviour	Sanction	Guidance
C2 Repeater	**NA**	Issued if a student is issued a C2 in two consecutive lessons/three in a half term. Class teacher to follow up Behaviour Point with a phone call home to discuss. SPL to monitor and support.
C3	**Centralised Detention *(30 mins)***	Issued when a student has worked their way through the Consequence System. C1 and C2 must have been issued before a C3. Students cannot be sanctioned with a straight C3. Consequences issued for lack of effort, failure to follow instructions, disruption to learning etc. Consequences does not need to be more severe in its nature (a C3 can be issued for the same offence as a C1)
C4	**Centralised Detention *(1 hr)***	Issued after a C3, if a student continues to disrupt during Lesson Exclusion or fails to complete acceptable amount of work in lesson exclusion.

General Behaviour / Conduct

Behaviour	Sanction	Guidance
Failure to co-operate / Defiance	**Centralised Detention *(YPL Discretion)***	Issued when a student demonstrates conduct which is defiant e.g. they refuse to follow a reasonable instruction when given the opportunity to think and make the right choice. High-level. This is not for 'defiance' that can be managed and addressed through the Consequence System.
Mobile Phone / Electrical Device	**Centralised Detention *(30 mins)***	Issued when a student is seen on their mobile phone between the hours of 8:45am and 3:15pm (as outlined in the policy). In addition to logging the point, the phone will be confiscated.
TUTOR: 3 ticks SMART card	**Centralised Detention *(30 mins)***	Issued by Tutor when checking SMART Cards during Registration. Three ticks for the same uniform issue.
NO SMART CARD	**Centralised Detention *(30 mins)***	Issued if a student does not provide a SMART when challenged.
Stage 1	**Centralised Detention *(30 mins)***	Authorised by Pastoral Team/Subject Performance Leader for individual incidents that require a Stage 1 sanction. This could include unsafe behaviour in a laboratory/workshop.
Stage 2	**Centralised Detention *(1 hr)***	Authorised by Pastoral Team/Subject Performance Leader for individual incidents that require a Stage 2 sanction. This could include unsafe behaviour in a laboratory/workshop.
Damage to property	**Centralised Detention *(YPL Discretion)***	Issued when an individual's conduct causes damage to other/school's property. Parents may be required to pay for the cost of damage.
Smoking / Vaping	**Higher Level Sanction**	Logged for monitoring purposes. Sanctioned with a higher level sanction (Pre-Suspension / EI / Suspension)
Out of Lesson Incident	**NA**	Issued to report incident outside of lesson e.g. break, lunch, lesson change over. To be sanctioned with appropriate Stage 1, 2 or Higher Level sanction.
Missing Equipment	**NA**	Logged for monitoring purposes.
Bullying	**NA**	Logged for monitoring purposes.
Racism (Discrimatory Language / Conduct)	**Centralised Detention / Higher Level Sanction *(YPL Discretion)***	Issued for any language or conduct which is deemed unacceptable linked to an individual's race/culture.
Sexism (Discrimatory Language / Conduct)	**Centralised Detention / Higher Level Sanction *(YPL Discretion)***	Issued for any language or conduct which is deemed unacceptable linked to an individual's gender.
LGBTQ+ (Discrimatory Language / Conduct)	**Centralised Detention / Higher Level Sanction *(YPL Discretion)***	Issued for any language or conduct which is deemed unacceptable linked to an individual's sexuality.
Inappropriate Language towards a Student	**Centralised Detention *(YPL Discretion)***	Issued for any language or conduct which is deemed unacceptable aimed towards another student. This may include general foul/inappropriate language.
Inappropriate Language towards Staff	**Centralised Detention / Higher Level Sanction *(YPL Discretion)***	Issued for any language or conduct which is deemed unacceptable aimed towards a member of staff. High profile incidents e.g. swearing at a member of staff, will be accompanied with an e-mail to the Pastoral Team with greater detail.

Truancy / Punctuality

Behaviour	Sanction	Guidance
Punctuality - Stage 1	**Centralised Detention** ***(30 mins)***	Issued by Pastoral Team for repeated Punctuality Issues e.g. late to 2 lessons in one day or 2 mornings over the course of a week.
Punctuality - Stage 2	**Centralised Detention** ***(1 hr)***	Issued by Pastoral Team for repeated Punctuality Issues e.g. late to 3+ lessons in one day or 3+ mornings over the course of a week.
Truancy (including Internal Truancy)	**Centralised Detention** ***(YPL Discretion)***	Issued when a student is not in their lesson for acceptable reason. Issued if a student arrives more than 10 minutes late to a lesson.

Higher Level Sanction

Behaviour	Sanction	Guidance
Student is placed in Pre-Suspension	**Pre-Suspension**	Higher Level Sanction. Issued by Pastoral Team for individual incidents.
External Isolation	**External Isolation at Partnership School**	Higher Level Sanction. Issued by Pastoral Team for individual incidents.
Suspension	**Suspended**	Higher Level Sanction. Issued by Pastoral Team for individual incidents.

Subject Specific Behaviour

Behaviour	Sanction	Guidance
No PE Kit	**Departmental Detention**	Logged for monitoring purposes. Communication with parents will inform of sanction issued.
PE Note	**NA**	Logged for monitoring purposes.
Homework Detention	**Departmental Detention**	Behaviour Point specific for individual departments. Communication with parents will inform of sanction issued. Logged for monitoring purposes.
Break / Lunch Detention	**Departmental Detention**	Communication with parents will inform of sanction issued. Logged for monitoring purposes.
Phone Call Home	**NA**	Log of communication for the Class Teachers / Subject Leaders have contacted home to discuss issues / concerns.

Tiered System / Centralised Detention Attendance

Behaviour	Sanction	Guidance
Centralised Detention: Absent	**Centralised Detention next available night**	Logged for monitoring purposes.
Centralised Detention: Not Attended	**Escalated Centralised Detention**	Logged for monitoring purposes.
Behaviour - Tier 1	**Tutor Report**	Logged for monitoring purposes.
Behaviour - Tier 2	**AYPL/YPL Report**	Logged for monitoring purposes.
Behaviour - Tier 3	**AHT Report**	Logged for monitoring purposes.
Behaviour - Tier 4	**DHT Report**	Logged for monitoring purposes.
Behaviour - Tier 5	**HT Report**	Logged for monitoring purposes.
Behaviour - Tier 6	**Direction of Education**	Logged for monitoring purposes.
Terms of readmission	**Following Suspension / External Isolation**	Log of the agreed Terms of Readmission following the appropriate readmission meeting (External Isolation / Suspension)