



Dear Parents and Carers

I hope you are well. I am hoping, and I am sure you are too, that this is the last letter from me for this term. However, if I do need to contact you before the end of term I will do so. I hope these updates help:

1) **Vacancies.** Parents who are interested in joining our fantastic team should be aware that we are currently advertising for a [full time receptionist](#) and [exam invigilators](#). Please follow the links for more information on these vacancies and details of how to apply.

2) Information about the Easter holiday.

- The last day of term for all students is the 1st April, school will reopen on the 19th April.
- As I set out to you last week, the expectation is that staff and students will continue with Home Testing on a Wednesday and Sunday evening throughout the Easter holiday. Please continue to report these results through the Test Register and NHS website. Doing this will ensure that the vast majority of staff and students take a test on the evening of the 18th April, before we all return on the 19th April.
- The school retains a responsibility for contact tracing during the first six days of the Easter Holiday. If your child tests positive with a PCR test before the 8th April, please do complete this [online form](#) to notify us so that we can identify close contacts. You do not need to ring school. If your child tests positive on or after the 8th April, then you do not need to inform school until we reopen on the 19th April.

3) Mobile Phones.

Mobile phones are not allowed at school. However, understandable concerns about the transmission of the virus has meant that this year we have been confiscating mobile phones.

From Monday 29th March we will reintroduce the policy of confiscating Year 7 – 11 students' mobile phones if they are seen between 8:50 am and the end of the school day:

- From 8:50 am, mobile phones should be turned off and at the bottom of students' bags
- If a member of staff sees a student with a mobile phone after 8:50 am they will be told to place it in an envelope which the member of staff will hand into Student Support.
- The student will be able to collect their phone from Student Support at the end of the school day
- If a student refuses to hand their phone in, they will be placed in the Pre-Exclusion Unit for one day
- If a student's phone is confiscated three times, then the phone will not be returned until parents or carers come into school to collect it.

In effect, this is a reintroduction of the policy that we operated successfully until the introduction of Covid-19 Control Measures. Students have been told this is happening this week, your support in

reiterating this to them would be appreciated. If you need to contact your children during the school day, please ring the school reception who will arrange for a message to be sent to them.

4) Key Dates

Last week I wrote to you and set out some changes to the school calendar for this year. One of the changes was that there would be an INSET Day on Monday 7th June. You can find a full list of [key dates](#) for the remainder of this school year on the school website.

5) Year 11 and 13 Awarding Grades

Next week we will be writing to parents with information on the in-class assessments that Year 11 and Year 13 will have after Easter. This will include details on what students can do during the Easter holiday to prepare for these assessments. As well as preparing for these assessments, it will be equally important that students have the opportunities they need to relax and to mix with family and friends, as society hopefully starts to reopen a little. At this stage, I would urge parents and carers to start discussing with students how they can get the balance right between school work and other activities over Easter. As ever, if you are worried about your son or daughter in Year 11 or Year 13 then please do not hesitate to contact the relevant pastoral team who will be happy to help.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'A George'.

Andrew George

Head Teacher