

# SEN Information Report 2023-24

## The Kimberley School



**Approved by:**

**Date:** 27 September 2023

**Last reviewed on:**

September 2023

**Next review due by:**

September 2024

## The Kimberley School SEN INFORMATION Report 2023-24

The Kimberley School and Sixth Form is an inclusive mainstream school. Our aim is for all children to achieve or surpass their academic and social potential. There are a wide range of special educational needs for which children may need extra support. Sometimes these needs are only short term; others may continue through a child's school life. All children are treated as individuals and their needs are assessed on an individual basis. The Kimberley school caters for students and provides support for the following categories of Special Education Needs:

- **Communication and Interaction.**
- **Sensory and or Physical Disabilities.**
- **Cognition and Learning.**
- **Emotional, Social and Mental Health.**

These categories may include students with: Dyslexia, ASD, ADHD, Global Developmental Delay, along with others.

### **How will we know if your child needs extra help?**

When your child first comes to our setting, we use information from:

- Primary school teachers, end of Key Stage 2 assessments
- Base line testing, and other initial tests in year 7
- Parents/carers application form information
- Subject teachers
- Specialist colleagues, external agencies

As your child develops with us we use information or referrals from:

- Termly assessments and interim data
- Subject teachers and tutors
- Parental concerns
- External agencies

If your child needs to be assessed, we would use a range of assessments depending on the area of need.

If a family needs support, we have good working relationships with outside agencies providing a range of services and a referral can be made to the Early Help Team, Healthy Families Team and Family Services teams. We can also seek specialist advice from educational advice services such as SFSS (The School and Families Support Services).

### **How will we know how your child is doing?**

The Curriculum and Pastoral Teams will monitor and review your child's academic data and identify any subjects where your child is not making the right amount of progress. We will use our best endeavours to put support or an intervention in place, where appropriate.

At the next reporting time we will check whether the right progress has been made and assess the impact of the intervention.

Data is collected as part of ongoing assessment by the subject teachers.

### **How will we support your child?**

All teachers will be informed of your child's individual needs and will use high quality teaching methods to adapt their lessons to meet these. Teachers are trained in doing this and have experience in making reasonable adjustments to support the needs of individual learners.

Within school there are a variety of staff roles to help us fully support your child, such as:

- Teachers, Teaching Assistants, Learning Mentors, Year Performance Leaders / Assistant Year Performance Leaders, Student Support Keyworkers and Tutors.

Most of our students follow a traditional curriculum, however a small number of learners have a more personalised curriculum (sometimes at alternative provision settings) to match their individual needs, interests and abilities.

Where appropriate, a student may be offered additional help and support in the forms stated above. This will be discussed with parents / carers. Specialist interventions should be reviewed regularly using the ADPR cycle (Assess / Plan / Do / Review).

### **How will your child be included in activities outside the classroom?**

All children in the school are encouraged to take part in extra activities at break time, lunchtime and after school. Day and residential trips are open to all children to enable them to access a wider curriculum.

## **How will we support your child's wellbeing?**

At The Kimberley School we take our pastoral responsibilities seriously. We pride ourselves on providing a high level of student support and guidance. One way we support our students is by assigning them to a form tutor.

There are also additional members of staff at The Kimberley School who are able to provide pastoral support, as listed above.

There are opportunities outside of lesson times for students to be supported if required. These include: a supervised Breakfast Club at the start of the school day; break and lunchtime support and after school activities.

### **The Special Education Needs Leadership Team are:**

- Ann Lawrence (Assistant Head Teacher / SENCo).
- Sarah Meakin (Learning Support Leader).
- Zuleika Murphy (Targeted Support: Behaviour and Resilience Mentor).
- The School Governor for SEN is Nicole Clarke.

### **Contact Details**

Phone Number: 0115 938 7000 (Ext 282)

Email addresses:

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### **Training and Specialist Services**

Staff at Kimberley School who work with Special Educational Needs students have a wealth of expertise, gained through training and experience in a variety of areas and will adapt the way they work with students, depending on the students' specific needs.

#### **For example**

- In Manual Handling to administer Physiotherapy.
- Training in specific areas of ASD including Pathological Demand Avoidance.

The Kimberley School regularly consults with Educational Specialists and Professionals from a variety of fields to secure their guidance and seek support for students who have complex needs.

## **Equipment and Facilities to support pupils with Special Education**

Equipment and facilities at Kimberley School have been adapted so it is an accessible site. Adaptations to the building have been made to enable students to access the site independently; such as ramps, lifts and specialist equipment e.g. rise and fall tables.

If the need arises Kimberley School will endeavour to secure funding for specialist equipment. Further information on how we aim to ensure all students can access the full curriculum are available in our Accessibility Policy.

## **Arrangements for consulting parents of pupils with Special Educational Needs**

The school will send home three reports each year which will show current and target levels and report on attitude to learning, behaviour and homework.

We welcome the involvement of parents/carers and want to keep you up to date and involved with your child's progress.

### **We do this through:**

- Parents' evenings
- Email
- Telephone calls
- Appointments made with individual teachers
- Review meetings
- Annual reviews (for those with an Education Health Care Plan)

### **The school provides information for parents through:**

- The Kimberley School newsletter
- Information on the website
- Open evenings
- Letters home
- Tutor / Information evenings (for specific year groups)

## **Arrangements for consulting young people with SEN and involving them in their education**

Students are encouraged to:

- Take part in pupil voice activities
- Attend review meetings
- Contribute to target setting and reviewing
- Communicate any issues or concerns to key staff members

## **Concerns or complaints about the SEN provision**

In the first instance contact the subject teacher or your child's tutor who may refer your concerns to a senior member of staff if needed.

The school has a formal complaints policy which can be found on the website.

**Signposting organisations, services etc. who can provide additional support to parents/carers/young people**

If a need is identified for additional support for a child this will be done through consultation with parent and referrals will be made, where appropriate.

**Involvement of other organisations and services (E.g. Health, social care, local authority support services and voluntary organisations) in meeting the needs of pupils with Special Educational Needs and supporting the families of such pupils.**

As a school we can liaise with a range of services including:

- Early Help Unit and Targeted Support Services
- Child and Adolescent Mental Health Services
- Social Care
- Schools and Families Support Services
- Sensory Impaired Support
- Speech and Language Therapy Service
- Communication and Interaction Team
- Educational Psychology Service
- School nurse / Health Visitor
- Community Paediatricians
- Occupational Health
- Physical Disability Support Services
- Physiotherapy
- Parent Partnership
- Targeted Support
- Education, Standards and Inclusion Group of Services include the Educational Psychology Service and Communication and Interaction Team from SFSS teams- The Schools and Families Specialist Services

These services are contacted when necessary and appropriate, according to your child's needs.

If a specialist practitioner or health care professional recommends an EHCP, please contact the school to review if your child would currently qualify for an EHCP and for support with this process.

**How we will prepare your child for transitions onto the next stage of education and life**

Many strategies are in place to enable your child's transition to be as smooth as possible, these include:

- Discussions with the previous and receiving educational establishments prior to the student joining or leaving. These could include: the SEN Department attending review meetings; observing the student in their current setting; exchanging information with relevant sources.
- All Year 6 students are invited to attend a variety of transition activities. These include optional after school induction clubs and induction days.
- Transition approaches are flexible and are personalised to individuals where appropriate
- Additional visits are arranged, where appropriate, for students who need extra time in their new school.
- All students will receive careers guidance whilst at school.
- The SEN Department are willing to meet parents / carers prior to their child joining the school.

#### **Where can further information be accessed?**

Further information regarding any of the above points can be accessed via the **EMET SEND Policy which indicates the commitment of the EMET trust to ensure all our schools are equipped to support the needs of students with SEND needs.**

- Contacting the school directly: **Tel:** 0115 9387000 **Email:** [office@kimberleyschool.co.uk](mailto:office@kimberleyschool.co.uk)
- The school website: [www.kimberleyschool.co.uk](http://www.kimberleyschool.co.uk)
- Local services and organisations can be found on the 'Local Offer': <http://nottinghamshire.sendlocaloffer.org.uk>

**Approved by the Full Governing Body Autumn Term 2023**

**Renewal Date. Autumn Term 2024**